

CONSTITUTION

And

BYLAWS

TENNESSEE DEMOCRATIC

COUNTY CHAIRS

ASSOCIATION

Adopted

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TENNESSEE DEMOCRATIC COUNTY CHAIRS ASSOCIATION
CONSTITUTION AND BYLAWS

Table of Contents

<u>ARTICLE I</u>	NAME.....	1
<u>ARTICLE II</u>	PURPOSE.....	1
<u>ARTICLE III</u>	MEMBERSHIP.....	1
<u>ARTICLE IV</u>	OFFICERS.....	1
<u>ARTICLE V</u>	FORMATION OF CONGRESSIONAL DISTRICT ORGANIZATIONS.....	2
<u>ARTICLE VI</u>	FORMATION OF EXECUTIVE COMMITTEE.....	2
<u>ARTICLE VII</u>	DUTIES OF OFFICERS.....	3
<u>ARTICLE VIII</u>	MEETINGS.....	3
<u>ARTICLE IX</u>	COMMITTEES.....	4
<u>ARTICLE X</u>	RESOLUTIONS.....	4
<u>ARTICLE XI</u>	PARLIMENTARY AUTHORITY.....	4
<u>ARTICLE XII</u>	AMENDMENTS.....	4

TENNESSEE DEMOCRATIC COUNTY CHAIRS ASSOCIATION

IN ASSOCIATION WITH THE TENNESSEE DEMOCRATIC PARTY

CONSTITUTION

and

BYLAWS

ARTICLE I

NAME

The name of this association shall be the Tennessee Democratic County Chairs Association, hereinafter referred to as "TDCCA."

ARTICLE II

PURPOSE

The object of this association shall be to afford the Democratic County Chairs of the State of Tennessee an opportunity to work more closely in sharing their ideas, programs and projects; to provide an avenue for better communications and cooperation between county party organizations and the Tennessee Democratic Party.

The purpose and the bylaws of this association shall not supersede the purpose and bylaws of the Tennessee Democratic Party.

ARTICLE III

MEMBERSHIP

- Section 1. The certified county chair in each of the 95 counties in the State of Tennessee shall be a member of the TDCCA. Each member shall be entitled to one (1) vote.
- Section 2. Any past county chair may be a non-voting, ex-officio member of the TDCCA and may participate in all discussions.

ARTICLE IV

OFFICERS

- Section 1. The officers shall be a Chair, Vice-Chair, Secretary and Treasurer. Officers must be members of the TDCCA.

- Section 2. The Chair, Vice-Chair, Secretary and Treasurer shall be elected by majority vote of the membership attending said election meeting.
- Section 3. The officers shall hold office for two (2) years.
- Section 4. Elections shall be held no more than sixty (60) days following the “County Reorganization” as mandated by the County Party Development Committee of the Tennessee Democratic Executive Committee.
- Section 5. In the event an office becomes vacant either by death, resignation or that an officer no longer holds membership status in the TDCCA, the Chair shall call for a new election. The election shall take place at the next regular meeting after the office becomes vacant. In the event that the Chair does not call the meeting within the six-month (6) time period, the Vice-Chair shall call the meeting.
- Section 6. Any former county chair may serve as an officer in the TDCCA provided said county chair is elected or appointed to an initial TDCCA office within seven (7) years of his/her last term as a county chair. Once elected or appointed, he/she may be elected to the same office or other offices.

ARTICLE V

FORMATION OF CONGRESSIONAL DISTRICT ORGANIZATION

The county chairs of each Congressional District will organize within that district and elect a Chair and other officers and set terms of office as each deems proper and necessary.

ARTICLE VI

FORMATION OF EXECUTIVE COMMITTEE

- Section 1. There shall be an Executive Committee of the TDCCA composed of the following TDCCA members:

Chair

Vice-Chair

Secretary

Treasurer

The chair of each Congressional District as formed in Article V above.

The Executive Committee shall be the highest authority to conduct the business of the TDCCA between its meetings.

- Section 2. The Chair of the TDCCA shall serve as the Chair of the Executive Committee.
- Section 3. The Executive Committee shall meet at the call of the Chair, but not less often than quarterly.
- Section 4. A quorum for the transaction of business shall be six (6) members of the thirteen (13) total members of the Executive Committee.

- Section 5. Written notice of all meetings shall be sent to all members at least fourteen (14) days in advance of such meetings, stating time, place and business to be transacted.

ARTICLE VII

DUTIES OF OFFICERS

Duties of the officers shall be those set out in the parliamentary authority adopted by this Committee and may include those indicated by their respective titles and such as may from time-to-time be assigned or delegated to them by the general membership or the Tennessee Democratic Party. Each officer shall serve on the Executive Committee of the TDCCA.

- Section 1. The Chair shall be the general executive officer and shall preside over all meetings of the TDCCA and shall be an ex-officio member of all subcommittees. The Chair will also serve as a non-voting ex-officio member of the Tennessee Democratic Executive Committee.
- The Chair shall have the authority to approve expenditures not to exceed the sum of \$250.00.
- Section 2. The Vice-Chair shall perform all the duties of the Chair in his/her absence or during the time the Chair is disabled. In the event that the Chair resigns, he/she shall serve until a successor is elected.
- Section 3. The Secretary shall mail a copy of the minutes to all members within thirty (30) days after every meeting.
- Section 4. The Treasurer shall pay all bills properly incurred and sign all checks for the TDCCA. The books for the Treasurer shall be audited annually.

ARTICLE VIII

MEETINGS

- Section 1. Regular meetings of the TDCCA shall be held at the call of the Chair, but not less than semi-annually. The Chair shall be required to call a meeting when requested in writing, by facsimile, or by electronic mail by fifteen (15) members of the TDCCA.
- Section 2. A quorum for the transaction of any and all business shall be 40% of the membership.
- Section 3. Written notice of all meetings shall be sent to all members at least fourteen (14) days in advance of such meetings, stating time, place and business to be transacted. Said notice of meeting date and information may be sent either by letter, facsimile, or by electronic mail.
- Section 4. The county chair may designate in writing either an officer or a member of the County Executive Committee to represent the county at the TDCCA. Such written designation shall be required for each meeting and must be filed with the Secretary of the TDCCA. Except as provided herein, neither proxies nor voting by the unit rule, nor secret ballot shall be allowed at any meeting of the TDCCA, nor at any meeting called under the auspices of the TDCCA, nor at a meeting of any committee thereof.

ARTICLE IX

COMMITTEES

- Section 1. The Chair may establish committees as deemed appropriate.
- Section 2. The TDCCA shall have the Candidate Recruitment Committee as a standing committee with the following specified duties:
- (a) The Candidate Recruitment Committee shall consist of three (3) members of the TDCCA from each of the Grand Divisions of the State of Tennessee for a total of nine (9) members.
 - (b) These members shall be appointed by the officers of the TDCCA.
 - (c) One of the objectives of the Tennessee Democratic Party is to win elections. It shall be the said purpose of this committee to assist in that purpose through the recruitment of candidates and the organization of grassroots campaigning.

ARTICLE X

RESOLUTIONS

All proposed resolutions must be submitted to the Chair or the Secretary in writing, by facsimile or by electronic mail at least twenty-one (21) days in advance of the meeting at which they will be considered. In turn, the Chair will submit the resolutions to every member of the TDCCA at least fourteen (14) days prior to the meeting at which the resolution is to be considered. Emergency resolutions may be brought before the body by consent of 2/3 majority of those present.

ARTICLE XI

PARLIMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, newly Revised, shall govern the proceedings of the TDCCA in all cases to which they are applicable and in all cases to which they are not inconsistent with this Constitution and Bylaws and Bylaws of the Tennessee Democratic Party (Tennessee Democratic Party Constitution and Bylaws, Article XIII) and any special regulations or rules of order that the TDCCA may adopt.

ARTICLE XII

AMENDMENTS

These Bylaws may be amended or substituted by a 2/3 vote of the total membership at any meeting of the TDCCA, provided, however, that the exact wording of the proposed changes shall be incorporated in the notice of the meeting sent to all members of the TDCCA at least fourteen (14) days prior to such meeting.

Paul Davis, Chair

Geeta Miller, Secretary

(The original TDCCA Constitution and Bylaws were adopted August 21, 1993, John M. Farris, Chair, Richard M. Morris, Secretary)