


**PLEDGE OF ACCEPTANCE FOR THE ADOPTED BYLAWS**

We hereby witness the acceptance of the newly adopted bylaws of the MONTGOMERY County Democratic Party.

I have agreed to abide by these bylaws while serving as an officer of the MONTGOMERY County Democratic Party.

**I also pledge to only support Democrats while holding this office.**

  
\_\_\_\_\_  
Officer - ~~5th~~ Chair

3/28/17  
Date

  
\_\_\_\_\_  
Officer - Treasurer

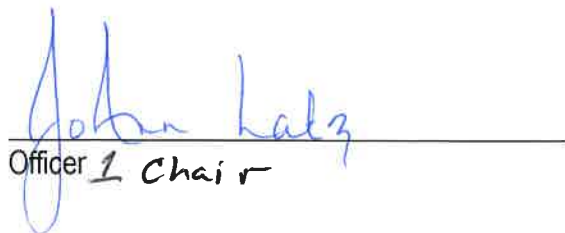
3/28/17  
Date

  
\_\_\_\_\_  
Officer - Chair

3-28-17  
Date

  
\_\_\_\_\_  
Officer - 2<sup>nd</sup> Chair

3-28-17  
Date

  
\_\_\_\_\_  
Officer 1 Chair

3-28-17  
Date

  
\_\_\_\_\_  
Officer - Assistant Treasurer

3-28-17  
Date

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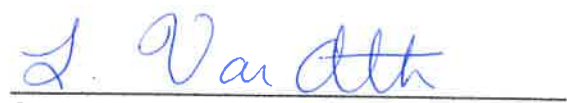
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\_\_\_\_\_  
Officer - 3rd - chair

03/28/17  
Date

  
\_\_\_\_\_  
Officer - secretary

3/28/2017  
Date

\_\_\_\_\_  
Officer

\_\_\_\_\_  
Date

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Officer

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Officer

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Date

# MONTGOMERY COUNTY DEMOCRATIC PARTY BYLAWS

## ARTICLE I NAME AND OBJECT

- SECTION 1:** Name. The name of this organization shall be the Montgomery County Democratic Party (“MCDP”).
- SECTION 2:** Objective. The object of this organization shall be to promote the ideal and principles of the Democratic Party and to aid in the election of Democrats and Democratic Nominees for public office.

## ARTICLE II MEMBERSHIP

- SECTION 1:** Residency. All residents of Montgomery County, Tennessee who are registered to vote in this county and who believe in the ideals and principles of Democratic Party are eligible to become members of the Montgomery County Democratic Party.
- SECTION 2:** Non-Discrimination. Membership in the Montgomery County Democratic Party shall not be denied because of race, color, sex, religion, age, disability or ethnic origin.

## ARTICLE III POWERS AND RESPONSIBILITIES

- SECTION 1:** Governance. The governance and direction of the affairs of the Montgomery County Democratic Party shall be vested in the Montgomery County Democratic Executive Committee (the “Executive Committee”) and in officers of the Montgomery County Party, hereinafter set forth in these bylaws, subject to the laws of the state of Tennessee and such rules as may be established by the Tennessee State Democratic Executive Committee.
- SECTION 2:** Party Responsibilities: The Montgomery County Democratic Party shall have the following responsibilities:
- a) Planning and conducting all county meetings and convention.
  - b) Keeping and maintaining records of all Democratic Party meetings and business.
  - c) Supporting the duly selected nominees of the Democratic Party.

## ARTICLE IV EXECUTIVE COMMITTEE

- SECTION 1:** Membership. The Executive Committee members shall be composed of the chair, four vice-chairs, secretary, and treasurer/assistant treasurer as well as at least two additional members for each county commission district one being male and one being female (when possible)..
- SECTION 2:** Manner of Election. Officers and Executive Committee Members shall be elected to two-year terms at a Convention of Montgomery County Democrats held every two years and as otherwise directed by the Tennessee Democratic Executive Committee. All voting age residents of Montgomery County who show, as required by rules of the Montgomery

County and Tennessee Democratic Executive Committees, that they are *registered voters and bonafide members of the Democratic Party*, may attend said Convention, may be nominated for office and may vote in all elections at the Convention.

- SECTION 3:** Rules. The rules and order of business of said Convention shall be determined by the Montgomery County Executive Committee prior to the Convention and shall comply with applicable rules set forth by the Tennessee Executive Committee.
- SECTION 4:** Majority Rule. Officers shall be individually elected by simple majorities, and in the event a majority does not prevail, the candidate receiving the least votes shall be dropped from the next ballot. All officers will automatically hold membership on the Executive Committee.
- SECTION 5:** Simultaneous Election. Executive Committee Members for all County Districts shall be elected simultaneously from a single County Nominations Slate that indicates the Resident District of each Nominee, unless the Convention passes a resolution calling for separate elections for all members.
- SECTION 6:** Vacancies. Vacancies on the Executive Committee may be filled at any regular meeting of the Executive Committee.
- SECTION 7:** Vacancies Notification. Any vacant officer position shall be announced at any regular Executive Committee Meeting and elected at the following meeting providing that at least thirty days have passed and at least 15 days written notice is given to all Members of the Executive Committee. Resignation from the Executive Committee or from an officer position may be accomplished in any manner reasonably designed to give notice to the Committee, and in any case of questionable intent, the Committee shall send, by first class mail, confirmation to the affected Member or Officer.
- SECTION 8:** Leave of Absence. Upon motion by any member, or by request of the affected officer, an officer may be granted a leave of absence by the Executive Committee for a period not exceeding one year, where the affected officer, due to illness, long-term conflict or other good cause shown, is unable to reasonably perform the duties of office; and the Chair of the Executive Committee shall appoint a person to serve as acting officer during the leave of absence.
- SECTION 9:** Resignations. The resignation of any member of the Executive Committee shall be made in writing and shall take effect at the time specified therein, or if no time is specified, then it shall take effect upon receipt of such resignation by the Chair or Secretary.
- SECTION 5:** Attendance. An Executive Committee member who fails to attend three (3) consecutive meetings of the Executive Committee, without an excuse satisfactory as prescribed herein, to the majority of the member of the Executive Committee in attendance, may be removed from the position and the position be declared vacant.
- SECTION 6:** Manner of Acting. The act of the majority of the Executive Committee members present shall be the act of the Executive Committee, unless a greater number be required by law or by these bylaws.

**ARTICLE V  
MEETINGS**

**SECTION 1:** General. All meetings of the Montgomery County Democratic Party or of the Executive Committee shall be well publicized in countywide media at least fourteen (14) days prior to the date of the meeting. All meetings shall be held at convenient times and locations, and shall be open to the general public and media representatives (*except where legal counsel otherwise indicated based upon a legal need for a closed meeting*).

**SECTION 2:** Regular Meetings. Regular meetings of the Executive Committee shall be held monthly on the, fourth Tuesday of the month begin at 7:00 pm., or when called by the Chair or by one-third (1/3) of the Executive Committee members. In the event, the fourth Tuesday falls on a holiday, the meeting shall be held on the Third Tuesday.

**SECTION 3:** Quorum. Four Officers and 10% of the Executive Committee shall constitute a quorum for the transaction of business at a meeting of the Executive Committee. If less than a quorum is present at a meeting of the Executive Committee, a majority of the member's present may adjourn the meeting.

**ARTICLE VI  
CONDUCT OF CONVENTION**

**SECTION 1:** Convention. The provisions for the holding of the county convention shall be established by the Executive Committee, so long as the provisions for the meeting are not in conflict with the Tennessee Democratic Party.

**ARTICLE VII  
PROXIES**

**SECTION 1:** No Proxies Allowed. No proxy shall be allowed at any meeting of the Executive Committee. A member may participate and vote if the meeting is arranged and conducted in a manner that allows full participation of the remote member. This must be with the approval and participation of the Chair or Vice-Chair and the circumstances of which must be reported at the next Executive Committee meeting.

**ARTICLE VIII  
OFFICERS**

**SECTION 1:** Officers. The officers of the Montgomery County Democratic Party shall be chair, four vice-chairs, secretary, treasurer and assistant treasurer and shall be elected for a two (2) year term, or until their successors are duly elected and qualified.

**SECTION 2:** Election of Officers. The officers shall be elected by a simple majority of the members of the Montgomery County Democratic Party present at the convention. In the event a

majority is not achieved; a runoff election shall be held until a majority prevails with the low vote getter being dropped from the next ballot. A complete list of all officers and Executive Committee members shall be forwarded to the Chair of the Tennessee Democratic Party within (10) days after their election.

**SECTION 3:** Vacancies. Vacancies in any office for any reason may be filled by the Executive Committee for the unexpired portion of the term.

**SECTION 4:** Chair. The Chair shall preside over any convention, which may be called, and over meetings of the Executive Committee. He/she shall perform all duties incident of the office of Chair and such other duties as may be prescribed by the Executive Committee members from time to time. It shall be the Chair's primary responsibility to, in conjunction with the other members of the Executive Committee, establish a written Plan of Action for their term as Chair.

**SECTION 5:** Vice Chairs. There shall be four vice chairs with specific duties and responsibilities. Further, each year the Executive Committee shall establish goals for each Vice Chair in accordance with a Plan of Action for the Montgomery County Democratic as a whole. The duties and responsibilities be:

- a. **First Vice Chair (Communications) -** The responsibilities of this position shall include the creation and dissemination of all information for public consumption on behalf of the MCDP, to include but not limited to social media, press releases, mass mailings and mass emails. This position should become proficient with all available computerization to enhance the productivity of the position.
- b. **Second Vice Chair (Fundraising) –** The responsibilities of this position shall include the development of, and implementation of an ongoing fundraising programs for the MCDP to include, but not limited to, a small dollar program, a large donor program and fundraising activities on a year-round basis.  
This position is also responsible for working closely with the Treasurer to make sure all election laws are adhered to in accordance with applicable law.  
This position should become proficient with all available computerization to enhance the productivity of the position.
- c. **Third Vice Chair (Candidate Recruitment and Training) –** The responsibilities of this position are to develop a program for the identification of potential candidates for positions relevant to the MCDP. In addition, this position should develop a method of training candidates in current day campaign techniques. This position should become knowledgeable in the resources available to enhance the productivity of the position.
- d. **Fourth Vice Chair (Outreach) –** The responsibilities of this position are to develop a program to enhance democratic voter registration, develop ways to enhance democratic participation in various voter segments in addition to organizing the Get Out The Vote (GOTV) effort during the election process.

In the absence of the Chair or in the event of his/her death or inability or refusal to act, the First Vice-Chair shall perform the duties of the Chair, and, in so acting, shall have all the powers of, and be subject to all restrictions on the Chair. In the absence of the First vice-chair, the second vice-chair shall perform the duties of the Chair and so forth to the Third Vice Chair and Fourth Vice Chair respectively.

**SECTION 6:** Secretary. The secretary shall:

- (a) keep the minutes of the Executive Committee;
- (b) keep the minutes of any conventions which may be held;
- (c) see that all notices are duly given in accordance with the provisions of law and these bylaws;
- (d) be custodian of the records of the Executive Committee;
- (e) keep membership records and have general charge of membership books of the Executive Committee; and
- (f) In general, perform all duties incident to the office of secretary and such other duties from time to time that may be assigned to him/her by the chair or by the Executive Committee, or which may be required by law.
- (g) Be responsibility for the By-Laws and any changes pertaining thereto

**SECTION 7:** Treasurer. The treasurer shall:

- (a) have charge and custody of, and be responsible for all funds and securities of the Party from any source whatsoever, and deposit all such monies in the name of the Montgomery County Democratic Executive Committee in such bank or other depositories as shall be selected in accordance with the provisions of these bylaws;
- (b) keep and maintain, open to inspection by any member of the Executive Committee at all reasonable times, adequate and correct accounts of the funds and transactions of the Executive Committee, which shall include all matters required by laws.
- (c) disburse the funds of the Executive Committee as he/she may be ordered by the Executive Committee;
- (d) render to the chair and secretary, or to the Executive Committee, whenever it may require or request it, an account of all his/her transactions as treasurer, and a financial statement in form satisfactory to it, showing the condition to the Executive Committee;
- (e) register with the State Election Commission; and file all reports required by the State Election Commission (SEC) and the Federal Election Commission;
- (f) in general, perform all of the duties incident to the office of treasurer and such other duties as may be assigned to him/her, by the Chair or the Executive Committee; and
- (g) if required by the Executive Committee, give a bond, to be paid for by the Executive Committee, for the faithful discharge of his/her duties, in such sum and with such corporate surety or sureties as the Executive Committee shall determine.

**ARTICLE IX  
COMMITTEES**

**SECTION 1:** Committees Appointed by the Chair. The Chair may establish committees, to be composed solely of Executive Committee members or partly Executive Committee members and partly others, as it deems appropriate.

**SECTION 2:** Term of Office. Each member of a committee shall serve at the pleasure of the person or entity creating the committee, but no longer than until the next convention or until the committee is terminated.

**SECTION 3:** Removal of any Member of the Committee. Any member of any committee may be

removed by the person or persons authorized to appoint such member whenever, in their judgment, the best interest of the Party shall be served by that removal.

#### **ARTICLE X RESOLUTIONS**

All proposed resolutions must be submitted to the chair at least one (1) week prior to a meeting. Emergency resolutions may be brought before the body by consent of a simple majority vote.

#### **ARTICLE XI PARLIAMENTARY PROCEDURES**

The current edition of Robert Rules of Order, Newly Revised, shall govern meetings of the Executive Committee in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order which may be adopted.

#### **ARTICLE XII AMENDMENTS**

These bylaws may be amended or substituted by a two-thirds (2/3) vote of the total membership of the Executive Committee at any meeting of the Executive Committee called for the purpose of amending these bylaws.

#### **ARTICLE XIII NEUTRALITY**

Montgomery County Democratic Party shall remain neutral to insure party Unity, and not support one Democrat over another Democrat in a Democratic Primary.

Officers/Board Members on the other hand, as individuals are encouraged to support Democratic Candidates of their choice in a Democratic Primary. (Since the Chair of the Montgomery County Democratic Party is seen in the public as "The County Party" the Executive board should decide whether or not they want the Chair to remain neutral in all primaries except the Presidential Primary.)

In order to participate in a Presidential Primary, each person, to include the Chair, must declare their personal support for a Democratic candidate.